



**Minutes: Wednesday April 3rd 2024 at 6.00pm**

**Start 6:10 pm**

**Agenda Items for Committee attendees:** Simon Brown, Andrea Davis, Joy Fabian, Lucas Sampaio, Nikki Wallace-Bell. Also attending Jim Perry Hub Coordinator. Apologies: Kirsten Wylie. Mark Wallace-Bell, Liza Sparrow, Charlie Hudson, Rae Green. (Quorum of 4 met)

Approval of [minutes](#) from 7th Feb. attached and on [www.sumnercommunity.nz](http://www.sumnercommunity.nz)  
 Moves: Andrea / Second: Simon

1	<p>Correspondence - Andrea met with Kevin Boyke to discuss Bays Community Policing Hub, and his idea to use the Hub facilities. The NZ Police say not something they want to happen, and Andrea requested they use the name Community Safety Networking Group. The WhatsApp group on the flat and on the hills seems to be a good way for neighbors to keep an eye out. No SCRA or Hub involved going forward.</p> <p><b>Action: Jim to do a Social Media post (check wording with Andrea) encouraging residents to <u>fill in online forms</u> 105 with NZ Police to report even petty crime to ensure crime in the area is not under reported</b></p>
2	<p>The <b>Lotteries Community Matters grant has been approved</b> for the next 6 months. 30K out of the 60K applied for.</p> <p><b>-Ongoing Grant Funding and delivery - Artwork</b> -\$1900 murals fund, received for two murals, one completed on the Hub, and one to be completed on the Coast Guard building. Oli has delivered one mural and included a design for the second mural on the Coast Guard Building. Some feedback on this design from the Committee was noted by Nikki to pass on to Emily who will deliver the 2nd mural on the Coast Guard Building.</p>

	<p><b>Action: Charlie to work with Emily on future planning and budget of funds appropriated</b></p> <p><i>Sustainability-</i> "I'm a Keeper Sumner" Keep cup funding from Sustainable Community Funding. Nikki's workshops are posted and <a href="#">bookings are done</a> on her website. Workshops are partly subsidized with a cost of \$35 to participants. Participants make two cups, one to take home and one to be sold through the <a href="#">Nikkiwbceramics</a> website. We hope to see no more take away coffee cups in our time.</p> <p><b>Action: Nikki to begin comms for this through Social Media and newsletter update in June/24</b></p> <p><i>SCRA to apply for Strengthening Communities Grant*</i> for the Emergency Evacuation Messaging Project, using the clubs and schools, to ensure all households have a written plan. Will need someone to coordinate the project. Move that SCRA applies for this fund: Andrea / Second: Nikki</p> <p>*Caroline Brunar is helping with our funding applications.</p> <p><b>Action: Andrea and Joy to arrange payment of hourly rather than percentage of successful grant to Caroline</b></p>
<p><b>3</b></p>	<p><b>SCRA Governance- New Rules for Inc Soc. Legislation requirements:</b></p> <ul style="list-style-type: none"> <li>-Register of members (not committee members) must be 10 or more- to include all people who use the Hub building and Driveway/Property. Aim for 30 people.</li> <li>-Hold no money for other groups i.e., groups without bank accounts that we hold for on their behalf. SCRA will deliver the Village Signage project funded by the Strictly Sumner Funds raised in 2019 by the Sumner Business Association.</li> </ul> <p><b>Action: Andrea to attend a workshop on April 5th meeting in Brighton for Canterbury Law.</b></p> <p><b>We will have rules to update at our end of year annual meeting.</b></p>
<p><b>4</b></p>	<p><b>Nikki Hub Project updates:</b></p> <ul style="list-style-type: none"> <li>- Artisan markets taking place Friday and Sunday- 12 stands for Friday and 10 for Sunday have been signed up.</li> </ul> <p><b>Action: Pippa will oversea on Sunday with Nikki. Kirtsen will oversee on Friday.</b></p> <ul style="list-style-type: none"> <li>-Sea Week Koha workshops raised \$90 , donated to local (Akaroa) <a href="#">Pohatu Penguin</a> trust.</li> </ul>
	<p>MOU's all are done with Hub Projects ( Bikery, Goat Shed, Art At Sumner Hub, Plant Powered and Artisan Markets) stored in our google drive.</p>

	<p>- Planning for the two SCRA and hub events per year from each Hub Project is underway (\$200 per event from SCRA available). 2 per year is a total of 10 workshops of events.  <b>Action Nikki will manage payment to HP with Joy. HP's to send in invoices</b></p>
<p><b>5</b></p>	<p><b>Single Fin Mingle</b> - what is happening at the Hub and in the Community over the 3 days. Discussed above. SCRA and Hub are supporting the event with storage, internet, and printing/laminating needs. Charlie has no involvement this year. SFM are set up, as events have been run successfully in previous years. Contacts with Council have been made thanks to Charlie!  <b>Action: Jim to compile a debrief of event and present at our next meeting</b></p>
<p><b>6</b></p>	<p><b>Hub updates and Van items</b></p> <p>Many thanks to Jim for accepting the paid role as our Hub coordinator. He has had a days training with Charlie and Emma/Andrea/Kirsten and Nikki have been supporting.</p> <p><b>Action: Andrea and Nikki to conduct a 6k review with Jim ASAP</b></p> <p>Jim shared his ideas and suggestions with the committee to simplify and improve the Van service and potential liability of the committee.</p> <ul style="list-style-type: none"> <li>● Move to a COF system</li> <li>● Pay a commercial rego fee and insurance as van is not used privately</li> <li>● A list of all responsibilities to do with the van would be useful</li> </ul> <p><b>Action: Jim will put together a document for the May workshop with some costs and compile a google doc with all responsibilities and actions necessary on a yearly basis for the van</b></p>
<p><b>7.</b></p>	<p><b>Financial Report March and February.</b> Joy is wanting to clarify the Tiki Xmas Fundraising money in 2022 was tagged for seniors activities, i.e., the Xmas Lunch at the Church and any Van trips for other activities.</p> <p><b>Action: Andrea to catch up with Charlie and Lisa about this by our next meeting</b></p> <p>It is thought that the 2021 and 2023 Tiki Fundraiser money is for general SCRA doing “good in the hood”.  Clarification: that the van administration costs is part of Hub administration and comes out of the operational Lotteries grant money.</p> <p>Moves we accept the report: Joy/ Second: Andrea. Copies of reports below</p>

**Meeting Closed at 7:47 pm**

**Next Meeting a Workshop -Thursday May 2nd (6pm-8pm)**

**Club Redcliffs, 9a James St, Redcliffs**

**A workshop with the Redcliffs RA to discuss Emergency Response  
between our two communities.**

**Also invited Felicite from Project Lyttleton.**

Treasurer Monthly Financial Report

SCRA - Sumner Community Residents Association Treasurer Report for month ending 29th February 2024

Opening ASB Account Balances	23/01/2024		\$48,655.77
<b>1. Income</b>			
Emily Quane Koha Term 1	\$160.00		
Nikki W-B Koha Term 1	\$320.00		
Goat Shed Koha	\$70.00		
St Bedes Term 1 Van Hire	\$819.42	\$136.57 owing	
Van Hire-George Berry	\$120.00	\$33.60&Koha \$86.40	
Van Petrol-Beth Reddish	\$201.64	15th-19th Dec	
VanHire-Sarah Harrison	\$50.00	Deposit-owes \$16	
<b>Total</b>	<b>\$1,741.06</b>		
		Van owing 9-11Feb- Ro Sam \$186	
<b>EXPENDITURE</b>			
Stationery	\$50		
BP Redclifs- fuel	\$308.44		
BP Redcliffs -WOF 2 tyres	\$823.21		
Sinny Jump monthly dd	\$5.00		
<b>TOTAL</b>	<b>\$1,187</b>		
<b>INCOME LESS EXPENSES</b>			<b>\$554.07</b>
		ASB Balance 29th Feb 2024	<b>\$49,209.84</b>
<b>Grants &amp; Tiki Fundraiser</b>			
Lotteries(Hub costs)	\$1,150.43		
Lotteries(Contractor)	\$10,306.61		
Tiki Fundraiser 2021	\$2,583.33		
CCC-2023 Murals	\$1,900		
CCC-2023-Im A Keeper	\$3,155	includes Bonobo \$255-donation	
Tiki fundraiser 2023	\$660		
Tiki Fundraiser 2022	\$1,482.36		
<b>TOTAL</b>	<b>\$21,237.73</b>		<b>\$27,972.11</b>

Community Holding Account funds

Skate/Greenpark		\$147.27	
Strictly Sumner		\$7,091.46	
Penguin Project		\$10.00	
<b>ASB Holding account balance</b>		<b>\$7,248.73</b>	<b>\$20,723.38</b>
Skate/Greenpark difference	Invoice re meeting		
\$2521.64-backdated invoice	with Charlie/Liza		
1-Van account balance	\$10,180.51		
2-ScraHub available balance	\$10,542.87	1&2 not allocated =-\$20723.38	

