

## Monthly Minutes: February



<b>Date:</b>	Wednesday 7th February 2024
<b>Time</b>	6:09pm - 7:36pm
<b>Location:</b>	Sumner Hub
<b>Present:</b>	Andrea, Charlie, Liza, Kirstin, Nikki, Joy, Mark, Rae, Simon
<b>Apologies</b>	Lucas

### IMPORTANT DATES :

**March: Sea Week 2-10 March,**

[Sea to Sky course maps](#) Sunday March 17th

[Sail Grand Prix](#) March 23 and 24 Evans Pass closed at certain times.

**April: Single Fin Mingle large scale event within Sumner Surf Community.**

### Agenda Items Discussed

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1. October Minutes	Accepted as true and accurate. No actions required	<a href="#">Andrea - Move</a> <a href="#">Charlie- Second</a>
2. SCRA Pillars	Andrea discussed the 4 Pillars and gave an introduction as we state our focus for the year.	
<b>3. SCRA Committee Member Projects/ or Yearly Focus:</b>		
Andrea Environ/People	Compost Club / based on kai cycle Newsletter - Monthly, Chair work	Folder for monthly information/ photos Folder created <a href="#">HERE</a>

<p>Nikki</p> <p>People / Environment</p>	<p>The Hub Projects</p> <ul style="list-style-type: none"> <li>- Art at Sumner Hub</li> <li>- Sea week workshop (raising awareness)</li> <li>- Emily will be running a workshop</li> <li>- Waterbut - sort out the gutters / connect with Rae over seaweed brew</li> </ul>	<p>Mark to help with gutters</p>
<p>Liza &amp; Charlie</p> <p>Advocacy</p>	<p>Sumner Green and Skate / Village Green</p> <p>SCRA hat, noise, waste, water - being listened to Deputations</p> <p>Household SCRA jobs</p> <p>Website stuff</p>	<p>Meeting with Joy about money.</p> <p>To arrange a Friday meeting Charlie, Liza &amp; Joy</p> <p>Completed: Feb 9th, 12:15pm</p>
<p>Joy</p> <p>Hub / People</p>	<p>Finance</p> <p>Volunteers - recruiting more community members to help with hub opening hours</p>	
<p>Mark</p> <p>People / Environment</p>	<p>Bikery</p> <p>Relocating work to his garage</p> <p>Running 2 workshops a year (Biketober)</p> <p>6 Bikes donated</p>	<p>Relocate the sign to somewhere near the bike stand.</p> <p>What's our liability?</p> <p>Have a workshop on how they can be used / link to local business /</p> <p>Mark, Charlie &amp; Liza</p>
<p>Rae</p> <p>Environment / People</p>	<p>Berry Garden / Weeding</p> <p>Happy to volunteer Thursday at the hub (come August)</p> <p>Sustainable Christmas Workshop (sewing)</p> <ul style="list-style-type: none"> <li>- Could be eligible for Hub funds</li> <li>- Connect with Gay to create the packs</li> </ul>	<p>Need agreement on letterhead for donations of fabric.</p> <p>Nikki to send the hub project forms</p>

<p>Kirsten</p> <p>Environment / People</p>	<p>Plant powered workshops</p> <ul style="list-style-type: none"> <li>- Should they be subsidised?</li> <li>- 4 workshops for the year (community gardens, Christmas session, one for teenagers)</li> <li>- More hub support to promote workshops</li> </ul>	<p>Liza is happy to meet to brainstorm ideas.</p>
<p>Charlie</p> <p>Advocacy</p>	<p>Sumner Green and Skate</p> <p>Emergency Evacuation (with support from Liza)</p>	
<p>Simon</p> <p>Advocacy / Environment</p>	<p>Gardens down by the esplanade:</p> <ul style="list-style-type: none"> <li>- Maintenance, new seating</li> </ul> <p>Signage:</p> <ul style="list-style-type: none"> <li>- Surfing etiquette signage</li> <li>- Coastguard collaboration? Connect with Dave Passmore / Blair Quaine</li> </ul> <p>(Need to deal with Ecan, coastal pathway, foreshore, parks and rec)</p> <p>Signage on bus stops/ buses</p>	<p><b>SCRA:</b></p> <p>Need a tsunami sign and business signs. Could this be tied in together?</p>
<p>4. The Hub Role</p>	<p>Jim - Go back to him with contract details</p>	<p>Kirsten to update on what the paid role looks like.</p> <p>Charlie to support</p>

<p>5. Finance (Joy)</p>	<p>Is everyone happy with the report?  <b>Insert January Report at the end of this document</b>  <b>Two proposals A and B</b></p>	<p>The Van Rental Agreement document needs to be updated.  <b>Andrea updated 9/2/24</b></p>
<p>Proposal A Van Charges</p>	<p>Van - committee members get free usage, just need to  Half price for longer</p> <p>Transit days = \$100  In between days = \$50</p> <p>Should we have a maximum number of days?  Penalty for not filling up the gas.</p>	<p><b>Andrea - Move</b>  <b>Joy - Second</b></p> <p>\$40 extra charge for filling up</p>
<p>Proposal B Hub Projects</p>	<p>B. Run 2 workshops a year for SCRA - \$200 every 6 months</p> <p>Will this be funded from social enterprise money?  <b>YES</b></p> <p>Additional items finance discussion:  Money for the Coastguard Mural</p>	<p><b>Nikki - Move</b>  <b>Charlie - Second</b></p> <p>Nikki &amp; Charlie to get the forms for I'm a keeper to Joy by Friday.  <b>Emma emailed documents that she had received via hub email.</b></p>
	<p><b>January Financials last page of minutes.</b></p>	<p><b>9/ 2 /24</b></p>

6 Hub Project Overview for the year	With regular budgeting to the 5 Hub Project organizers to focus on 4 small events each year through the above proposal the reach out to the wider community will increase (last year was 773 individuals)	Presented by Nikki and all the MOUs and paper work is done linked below. Via Google Drive  The MOUs are here <a href="https://drive.google.com/drive/folders/1khgMazXG-tEnFR3Ugk8SKlnr0k1DmDxJ?usp=drive_link">https://drive.google.com/drive/folders/1khgMazXG-tEnFR3Ugk8SKlnr0k1DmDxJ?usp=drive_link</a>
7. Call for Hub Volunteers	A capacity building drive to form a small group of Volunteers who man the Hub daytime hours. Contact the <a href="mailto:Hub@sumnercommunity.nz">Hub@sumnercommunity.nz</a> email to register interest.	Once we have 6 people keen we will run a training session.
8. Artisan Markets	We have two members of the art community who would be happy to take over the running of it	Kirsten to wait: Committee needs to look at health and safety issues and details.  <b>TBC at March meeting</b>
9. Sea Week	Sat March 2 - Sat March 10	Nikki running Clay Penguin workshops funded by SCRA
10. Next meeting March 6th as an Environmental Meeting	<a href="#">Marine Environments as a Store for Carbon at WEA 630-8pm</a> Van from Sumner going in and will discuss have a short meeting to see how each committee member is managing their focus area.	Andrea to sent google invite and also FB the event.

